

**INTERNAL AUDIT PLAN 2016/17**

	<b>Est No of days</b>	<b>Total</b>
<b>Corporate Governance</b>		
Health & Safety	10	
Lone Working	5	
Complaints framework	5	
Business Continuity	10	
Safeguarding	5	
Information Governance	10	45
<b>Corporate Improvement</b>	65	65
<b>Fundamental financial systems</b>		
Main Accounting System	5	
Business Rates	10	
Housing Benefits	15	
Treasury Management	10	
Creditors	10	
Debtors	10	
Council Tax	15	75
<b>Service Areas</b>		
Insurances	10	
ICT	25	
New leisure centre - client monitoring	10	
Ubico - client monitoring	10	
Customer Services - Tell Us Once	5	
Property Services - Tree Inspections	10	
Property Services - Playground Inspections	10	
Recycling	10	
Community Development - Community Grants	5	
Tourist Information Centre	10	
Bulky Waste	5	
Environmental Health - flood resilience/flood alleviation grants	5	120
<b>Tewkesbury Town Council</b>	20	20
<b>Consultancy &amp; Advice (incl corporate group representation)</b>	30	30
<b>Follow up reviews</b>	30	30
<b>Audit work brought forward</b>	15	15
<b>Total</b>		400